

**Lafayette Regional Airport
PROPERTY RELEASE FORM**

Dear Airport Patron:

For items lost at Lafayette Regional Airport other than at Security Checkpoint (TSA) or with an Airline: The phone number for Lost & Found is 337-266-4461, the fax number is 337-266-4410, and the address for pickup and correspondence is:

Lafayette Regional Airport
Attn: Lost & Found Dept.
200 Terminal Drive
Lafayette LA 70508

Please complete the information on this form to authorize release of your found property. **For your protection you must include a photo identification.** Return the completed form with a copy of your photo identification to our office by fax or by mail. Should you decide to pick the property up in person or to send a designee, an appointment should be made in advance so that you will not be inconvenienced.

PLEASE NOTE: The Airport Commission does not pay for shipping. We will package items and complete shipping documents after payment and shipping arrangements have been made by you.

Please release my found article(s) identified below to the shipper I have indicated. I understand that shipping is at my expense, and that you have to receive this completed release form with photo identification before you can ship my property.

Location Lost: Lafayette Regional Airport Date Lost: __/__/__

Description: _____

Owner's Name (Please Print):

Type of photo identification furnished:

Drivers License _____ Other _____

Forwarding Address:

Phone Number (____) _____ Fax Number: (____)

Print name of shipper/designee (please circle one): FedEx, UPS, DHL, or designee (person picking up your property). _____

Signature: _____ Date: _____